

Pest Control Broker License Renewal Application Packet

2023 Renewal Information for Business License Holders

Dates for Renewal

October 1, 2023	DPR encourages submitting completed renewal applications to DPR by this date to best ensure you receive your new license/certificate before January 1, 2024.
November 1, 2023	Processing time is 60 days for applications with payments processed by this date. Applications received after Nov 1 may experience a longer processing time and you may not receive your license/certificate by January 1.
January 1, 2024	Your license/certificate must be renewed by this date to continue working legally and without interruption.

Mailing of Renewal Packets

DPR is mailing renewal packets in September to provide sufficient time for business license holders to submit their applications by October 1. Renewal applications must be postmarked on or before December 31, or a late fee applies.

If you did not receive your renewal application or misplaced it, download a renewal packet from DPR's website:



Business License Renewal Application

The following forms will be included in the renewal packet:

- Renewal Application
- Business License Renewal Information
- Visa/MasterCard Transaction

Renewal applications must be filled out completely, signed by the qualified applicator or business owner, and submitted with the correct fee.

Financial Responsibility

Submit a copy of each policy with your business renewal application

- Proof of valid Chemical Liability Insurance
- Proof of valid Workers' Compensation Insurance if you have employees

Check your renewal status on DPR's Valid License List Web page:



Qualified Applicators

A qualified applicator cannot supervise the operations of more than one main or branch location.

Note: Your qualified applicator's renewal must be processed before the business license can be renewed. DPR recommends sending the business renewal and the qualified applicator renewal in together and sending them in early to best ensure they are processed timely, late fees are avoided, and your business remains licensed.

Address Changes

Always notify DPR in writing immediately of any address or name changes. When emailing DPR it is best to include your full name, business name, as well as your DPR Business License Number.

Name Changes

Always notify DPR immediately of any changes regarding the name of your business.

Note: A name change may affect your renewal cycle and additional fees may apply.

Ownership or Entity Type Changes

Licenses are not transferable. You must notify DPR immediately of any changes in ownership or entity type. Typically, you will need to re-apply as a new applicant and pay the appropriate fees.

Questions about your application?

For questions regarding your application please email DPR at: LicenseMail@cdpr.ca.gov



DPR Electronic Mailing List

Sign up for important information and updates from DPR about Licensing and CE

License or Certificate Type	DPR Staff Name and Contact Information
General Questions	LicenseMail@cdpr.ca.gov
Pest Control Businesses	Alpha: A-D, S-Z Regina Maglia Regina.Maglia@cdpr.ca.gov
	Alpha: E-R Heather Allen Heather.Allen@cdpr.ca.gov

When emailing DPR, it is best to include your full name, your business name, and your DPR Business License Number, as well as any payment processing information that you have.

STATE OF CALIFORNIA
**PEST CONTROL BROKER LICENSE
RENEWAL APPLICATION**

DPR-PML-190 (REV. 04/18)
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DEPARTMENT OF PESTICIDE REGULATION
PEST MANAGEMENT AND LICENSING BRANCH
LICENSING AND CERTIFICATION PROGRAM
P.O. BOX 4015
SACRAMENTO, CALIFORNIA 95812-4015
(916) 445-4038
E-Mail: LicenseMail@cdpr.ca.gov
Web site: <http://www.cdpr.ca.gov>

Business License Number: _____
Business Name: _____
Address: _____
City, State, Zip: _____

<input type="checkbox"/> Name Change	<input type="checkbox"/> Mailing Address Change

<i>Enter Changes Above</i>	

IMPORTANT - PLEASE READ
COMPLETE ALL FIELDS BELOW - SEE PAGE 2 FOR COMPLETE INSTRUCTIONS

<u>License Information.</u>			
Main/Branch Number	Main/Branch Location Address	License	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
<i>E-mail Contact</i> (optional). Please provide your e-mail address below: _____			
E-MAIL ADDRESS			
I declare under penalty of perjury, under laws of the State of California, that the above information provided by me is true and correct.			
_____	_____	_____	_____
SIGNATURE	PRINT NAME	TITLE	DATE SIGNED

Instructions on page 2.

PESTICIDE BROKER LICENSE RENEWAL APPLICATION INSTRUCTIONS

Failure to complete or provide the requested information will delay the processing of your application.

INSTRUCTIONS: To help ensure that your renewal application is completed in full prior to mailing, review the following:

Change of Name/Address. 3CCR Section 6508 requires all license/certificate holders to notify DPR immediately, in writing, of any change in information required on the application. Indicate any corrections that appear on the renewal form in the space provided.

Licenses are not transferable. A new application is required if you had a change of business organization (Corporation, Partnership, Individual, Non-Profit, Limited Liability, and Limited Liability Partnership), or ownership.

Declaration/Signature. Sign, title, and date the renewal application form.

Mail. Send the completed renewal application form and any required documents to:

Pest Management and Licensing Branch
Department of Pesticide Regulation
P.O. Box 4015
Sacramento, California 95812-4015

Your business name and license number will be posted to DPR's web site <<http://www.cdpr.ca.gov/docs/license/currlic.htm>> as soon as your license is renewed.

STATE OF CALIFORNIA
PEST CONTROL BROKER BUSINESS
LICENSE RENEWAL INFORMATION
PR-PML-134B (REV 4/18)

DEPARTMENT OF PESTICIDE REGULATION
PEST MANAGEMENT AND LICENSING BRANCH
LICENSING AND CERTIFICATION PROGRAM
P.O. BOX 4015, MS-4A
SACRAMENTO, CA 95812-4015
(916) 445-4038
E-mail: LicenseMail@cdpr.ca.gov
Web site: <http://www.cdpr.ca.gov>

A. Officer/Owner Information	Fax #	E-mail Address	Business Phone Number
Officer/Owner Name 1.		Title	
2.			
3.			
4.			

B. Pest Control Sales Information

Please indicate what type of product your pest control broker business sells.

Check the appropriate box(es).

Sell Agricultural Use Pesticides.

Sell California Restricted Materials or Federal Restricted Use Pesticides.

Sell Non-Agricultural Use Pesticides.

Sell Methods or Devices (such as Biological Control Agents, Lures or Insect Trapping Devices) for the Control of Agricultural Pests.