

STATE OF CALIFORNIA  
**COUNTY AGRICULTURAL COMMISSIONER'S STAFF**  
**CONTINUING EDUCATION RECORD**

PR-PML-179 (REV. 09/02)

DEPARTMENT OF PESTICIDE REGULATION  
 PEST MANAGEMENT AND LICENSING BRANCH  
 1001 I STREET  
 P.O. BOX 4015  
 SACRAMENTO, CA 95812-4015  
 (916) 445-4038  
 FAX - (916) 445-4033  
 Web site: <http://www.cdpr.ca.gov/>

*See instructions on reverse side.*

QUALIFIED APPLICATOR'S NAME		
ADDRESS (STREET, CITY, STATE, ZIP CODE)		
EMPLOYED BY	QUALIFIED APPLICATOR CERTIFICATE NUMBER	EXPIRATION DATE
JOB TITLE	QUALIFIED APPLICATOR LICENSE NUMBER	EXPIRATION DATE

<b>Training Topics</b>	<b>Continuing Education Hours &amp; Dates Completed</b>					<b>Total Topic Hours</b>
	Hours/Date	Hours/Date	Hours/Date	Hours/Date	Hours/Date	
Pesticide Laws & Regulations						
Application Equipment & Techniques						
Biological Control Methods						
Calibration						
Chemical Formulation						
Cultural Practices						
Drift Prevention						
Ground Water Protection						
Identification of Environmentally Sensitive Areas						
Integrated Pest Management						
Label and Labeling Requirements						
Pesticide Registration						
Pesticide Worker Safety						
Pests						
Other (Specify or Attach)						
<b>Total Hours</b>						

*I hereby certify upon my own personal knowledge that the foregoing information is true and correct for the licensing/certification period of January 1, 20\_\_ through December 31, 20\_\_.*

COUNTY AGRICULTURAL COMMISSIONER'S SIGNATURE	DATE
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*I concur with all of the foregoing information*

QUALIFIED APPLICATOR'S SIGNATURE	DATE
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# COUNTY AGRICULTURAL COMMISSIONER'S CONTINUING EDUCATION TRAINING RECORD GUIDELINES

## *General Information*

The continuing education provided by the county agricultural commissioner's office must be related to pest management, pesticides and pesticide laws, and regulations. It is not mandatory, but we encourage that training also be provided in the area of application equipment and techniques. The continuing education regulations require that qualified applicators obtain twenty hours of approved training every two years, four of which must include pesticide laws and regulations.

The training must relate only to pest management and pesticides, including but not limited to, laws and regulations, chemical formulation, labeling and label interpretation, application equipment, pests, identification of environmentally sensitive areas, drift prevention, pesticide registration, integrated pest management, cultural practices, pesticide worker safety, groundwater protection, and biological control methods. The training provided per session must be at least one hour of actual instruction.

## *Documentation Procedures*

The county agricultural commissioner must keep the following documentation for at least 36 months from the date of training for the Director's review and approval.

1. A copy of the continuing education program agenda, which must include: date of training; topic(s) and the amount of time spent on each topic; and each speaker's name and title.
2. An attendance sign-up sheet attached to the continuing education program agenda.
3. A completed "County Agricultural Commissioner's Staff Continuing Education Record" (Form PR-PML-179) for documentation of commissioner and staff training. This completed form will be submitted by the qualified applicator to the Director with their renewal form when their license or certificate is renewed.

## Note:

If continuing education training was received in another county agricultural commissioner's office, please reference the county on the "County Agricultural Commissioner's Staff Continuing Education Record".

Continuing education other than that provided by the county agricultural commissioner to their staff, must be recorded on the "Continuing Education Record Summary" (Form PR-ENF-123). This form along with the "County Agricultural Commissioner's Staff Continuing Education Record" must be submitted by the qualified applicator to the Director, when renewing their qualified applicator certificate or license.

For additional information on continuing education requirements and documentation procedures, contact the Pesticide Management and Licensing Branch.