

2019 LICENSING RENEWAL INFORMATION

IT'S TIME TO RENEW for those with last names or business names starting with letters M-Z!



DEPARTMENT OF PESTICIDE REGULATION

DATES FOR DEPARTMENT OF PESTICIDE REGULATION LICENSING RENEWAL

Renewal packets
to be mailed out
by August.

Submit application
to DPR by
November 1, 2019
to receive
license/certificate
by December 31,
2019.

If submitted after
November 1, *you
may not* receive
your new
license/certificate
by January 1, 2020.

Processing time
can take 60 days.

To check if you're renewed, go to DPR's website:
www.cdpr.ca.gov/docs/license/currlic.htm



WHY IS IT IMPORTANT TO RENEW EARLY?



- ❖ Submitting by **November 1st** provides time to address potential issues, such as lacking continuing education (CE) hours, and still be renewed by January 1.
- ❖ Submitting your renewal before October will ensure you have your license by early December and allows you to register with the County prior to the New Year.
- ❖ **Avoid late fees.**



ADDRESS OR NAME CHANGES

Always notify DPR immediately of any address or name changes.



Email: LicenseMail@cdpr.ca.gov

Name/address change must be done in writing by email, or by mailing in form PR-PML-002.

<https://www.cdpr.ca.gov/docs/license/forms/pr-pml-002.pdf>

Notify DPR by June 15 of any changes to ensure you get your personalized renewal packet.

Fee for a replacement card is \$20.00

CONTINUING EDUCATION

- ❖ It is required by regulation that license and certificate holders keep CE records for **three years**.
- ❖ At any time DPR may request copies of your CE records.
- ❖ Submit your CE hours via one of the following options:
 1. DPR CE Records Renewal Summary form (PR- PML-123) which is in your renewal packet.
 2. Copies of course completion certificates.
 3. A summary record of CE attendance from a third party professional association.

<i>Record of Course Completion</i>	
<small>Continuing Education Meeting Approved by the Department of Pesticide Regulation</small>	
<small>DPR Course ID code:</small>	<small>Course Date:</small>
<small>Course Location:</small>	_____
<small>Course Title:</small>	_____
<small>Sponsor Name:</small>	_____
<i>Certificate of Completion</i>	
<small>License/Certificate Holder Name (printed):</small>	_____
<small>DPR License/Certificate Number:</small>	_____
<small>Actual CE Hours Attended:</small>	_____ <small>Law</small>
	_____ <small>Other</small>
	_____ <small>Aerial</small>
	<small>Total:</small>
<small>I certify that the above is true and correct.</small>	
<small>License/Certificate Holder Signature:</small>	_____
<small>Keep a copy for your records. License and certificate holders must keep CE records for 3 years.</small>	

CE RECORDS MUST INCLUDE THE FOLLOWING:

- 1. License/Certificate Holder's Name**
- 2. License/Certificate Number and Type**
- 3. Course Location**
- 4. Course Title**
- 5. Course Date**
- 6. DPR Course I.D. Number**
- 7. Course hours attended for each CE category**
- 8. Name of instructor or sponsoring organization**
- 9. Your Signature**



You are encouraged to get your CE hours completed early and submit your renewal to DPR as soon as you get it.

GENERAL INFORMATION ABOUT BUSINESS LICENSE RENEWAL

- ❖ DPR can only renew a business license if the designated qualified person has renewed.
- ❖ The County can only renew your registration after DPR renews your license.
- ❖ You cannot operate without a current license and county registration.



*Renew early to avoid late fees
and stay in business!*

GENERAL INFORMATION ABOUT CONTINUING EDUCATION

- ❖ DPR does not track CE hours for individuals, but does audit CE records.
- ❖ DPR encourages you to check that your CE course has been approved. All CE courses you attend must be approved by DPR.

Continuing Education Class Schedule - May 2017

Title	Date	Laws	Aerial	Other	Total Hours	City	State	Zip Code	Sponsoring Organization(s)	Contact Number	Closed to the Public	Fee
Professional Mosquito Management	5/1/2017	0.00	0.00	2.00	2.00	Baldern Park	CA	91706	J.C. Ehrlich Co., Inc. dba Western Extremistair	800-488-9495	Yes	No
Professional Mosquito Management	5/2/2017	0.00	0.00	2.00	2.00	San Jose	CA	95112	J.C. Ehrlich Co., Inc. dba Western Extremistair	800-488-9495	Yes	No
Syngenta Label Update	5/2/2017	0.00	0.00	1.00	1.00	Oxnard	CA	93030	Syngenta Crop Protection	805-462-4770	Yes	No
PAPA CEU Seminar Anaheim	5/2/2017	2.00	0.00	0.00	2.00	Anaheim	CA	92806	PAPA	831-442-3536	No	Yes
Medusahead Management Workshop	5/2/2017	0.00	0.00	2.00	2.00	Exeter	CA	93221	UCCE Tulare	661-858-6219	No	Yes
Dow Tree Nut Meeting	5/2/2017	0.50	0.00	1.00	1.50	Stockton	CA	95201	Dow AgroSciences	530-713-2565	No	No
Pesticide Handler Train the Trainer	5/2/2017	4.00	0.00	2.00	6.00	Santa Paula	CA	93060	AgState	209-526-4400	No	Yes
East Siskiyou County Dept of Agriculture Pesticide Use Monthly Update	5/2/2017	2.00	0.00	0.00	2.00	Merill	OR	97633	Siskiyou County Department of Agriculture	530-667-5310	No	No
PAPA GACQAL Test Prep Courses 2017	5/2/2017	3.00	0.00	4.00	7.00	Anaheim	CA	92806	PAPA	831-442-3536	No	Yes
Agricultural Hazardous Materials Transportation	5/2/2017	2.00	0.00	0.00	2.00	Wasco	CA	93261	California Safety Training Corporation	661-377-8300	No	Yes
Pesticide Handler Training	5/2/2017	3.00	0.00	0.00	3.00	Corcoran	CA	93212	Kings County Department of Agriculture	558-852-2838	No	Yes
Pesticide Disclosure Notice Rules and Regulations	5/2/2017	2.00	0.00	0.00	2.00	Sacramento	CA	95823	Dewey Pest Control	426-568-9320	Yes	No
Dupont Product Update Coragen, Alibon, Anasit, Lamprol, Elexel, Verimark, Seward, & Fortelis	5/2/2017	0.50	0.00	2.00	2.50	Selma	CA	93662	Dupont Crop Protection	558-967-3806	Yes	No
Dupont Product Update Coragen, Alibon, Anasit, Lamprol, Elexel, Verimark, Seward, & Fortelis	5/2/2017	0.50	0.00	2.00	2.50	Corcoran	CA	93212	Dupont Crop Protection	558-967-3806	Yes	No
Integrated Pest Management	5/2/2017	0.00	0.00	1.50	1.50	Healdsburg	CA	95448	Sonoma County Winegrape Commission	707-346-3700	No	No
Acts on the March	5/2/2017	0.00	0.00	1.00	1.00	Atlanta	GA	30345	Roller, Inc.	404-877-4607	Yes	No

Sundays, May 7, 2017 Page 1 of 11

www.cdpr.ca.gov/docs/license/cont_ed_cfm/classes.htm

AVOID RETESTING!

If you are short CE hours after December 31 of your renewal year you will have to retest!

If you submit early and DPR finds you are short hours, you may still have time to complete needed CE.



CE CLASS INFORMATION

CE hours must be taken **during the valid period** listed on the license or certificate.

*Check your dates: the **valid period** is from the **'date of issue'** until the **'expiration date'** listed on your card.*

- ❖ **NO** grace period to obtain needed CE hours after December 31.
- ❖ **NO** excess hours can be transferred to the next renewal period.

DPR Licensing and CE LISTSERVE

Best ways for DPR to get info to you quickly!

- ❖ Sign up for important information and updates from DPR about Licensing and CE:
www.cdpr.ca.gov/docs/dept/listserv/sub1113.htm
- ❖ DPR's Licensing web page:
www.cdpr.ca.gov/docs/license/liccert.htm
- ❖ DPR's Licensing Program email address:
LicenseMail@cdpr.ca.gov

