

How to Get Started Working for California

Welcome to CALCareers, the State of California's web site that is the launching pad into a state career.

The state offers several options for employment with various career fields and locations.

To get started with the state, click on the New to State Service icon.

The first step to a state job is searching for a job.

On this page, if you know the job you're looking for, you can use the search feature.

If you're unsure where to start, you can browse jobs by using the Find Jobs by Industry section.

This tool has grouped the job classifications into 22 major occupational groups.

This provides job seekers a gauge for areas of employment in state civil service.

Once you find one of interest, click on the job category.

The expanded job categories will display.

Click on the show specific job classes link that interests you.

The job classifications will display.

To learn more about the overall job classification and if you meet the minimum qualifications, click on View Class Spec.

To see the specific job openings for one of the displayed classifications, click on the job classification title.

Now on the Job Search Results page, you can view job openings that may interest you.

To open the job posting, click on the job title or the View Job Posting button.

Once on the job posting, to proceed with applying, click on the Apply for This Job button on the upper right hand side.

The next page will help you determine your eligibility to apply for the job opening.

For applicants new to state service, you will most likely need to take an exam or assessment.

If you are successful in the assessment, you will obtain list eligibility.

Note: for more information click the ? icon.

In this example, we are selecting "I DO NOT have eligibility."

If there are exams or assessments available, they will display in the grid below.

To precede with the assessment, click the hyperlinked classification title on the far left of the grid.

Now on the Informational Bulletin, scroll down to the Click Here for the Official Bulletin to precede.

Carefully read all the information. When you're ready, scroll down to the taking the exam section for instructions on how to take the exam your assessment.

There are several ways to take an exam, including online or in person.

Follow the instructions to begin the exam process. You will be directed to sign in or create a CalCareer account.

After you take the examination or assessment, you will be notified of your results.

If you are successful, you will have list eligibility and can apply for job openings.

To apply for jobs, click the New to State Service icon on the top bar. Once on the main page, you can search for jobs by using the search feature or scroll down to the Find Jobs by Industry section.

Congratulations! You're now on your way to an exciting state service career.