

# Checklist for Company Name Change

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As an alternative to mailing the completed application form to the addresses listed on the form, applicants may submit a company name change request through CalPEST at <https://www.cdpr.ca.gov/calpest/>. Company name change requests submitted online through CalPEST will allow for faster processing. Additionally, users will be able to view their submission status in real-time.

## If submitting through [CalPEST](#), provide the following:

- Copy of U.S. EPA documentation confirming the company name change or the notification to U.S. EPA of the company name change\*
- If submitting a label with the new company name: Copy of the proposed final printed label or printer's proof label that represents an accurate depiction of the marketplace label (in CalPEST, select document category "Label - Standard")
  - a.** For master labels only, text format labels will be accepted (in CalPEST, select document category "Label – Master")
  - b.** For labels with any differences in text (e.g., different size containers may bear different Environmental Hazards, Storage and Disposal statements, etc.), a copy of the label for each version with differing text are required
  - c.** For different colors or scents, a copy of the label for each color or scent are required
  - d.** Other versions of the label intended for reference only (not final printed or master label), such as overview, kit, tuxedo, multi-pack, etc., may be included (in CalPEST, select document category "Label - Other")

## If mailing the submission, provide the following:

- Cover letter or [DPR-provided template](#) identifying all currently registered products in California that will undergo the company name change
  - a.** If not all products will undergo the company name change, list the product brand names and registration numbers that will undergo the company name change.
- California Application for Pesticide Registration ([DPR-REG-030](#)) with the California registration action (Section 10) "Change of Company Name Only" box checked, and product brand name and registration number sections left blank
- Affidavit of No Change in Ownership ([DPR-REG-009](#))
- Copy of U.S. EPA documentation confirming the company name change or the

notification to U.S. EPA of the company name change\*

- If submitting a label: Copy of the proposed final printed label or printer's proof label that represents an accurate depiction of the marketplace label
  - a.** For master labels only, text format labels will be accepted
  - b.** For labels with any differences in text (e.g., different size containers may bear different Environmental Hazards, Storage and Disposal statements, etc.), a copy of the label for each version with differing text label is required
  - c.** For different colors or scents, a copy of the label for each color or scent is required
- If submitting a label with changes other than the company name: Copy of the most current U.S. Environmental Protection Agency (EPA) stamp-accepted label and acceptance/correspondence letter \*
- Agent authorization letter (if applicable)

**Note:** If a label is submitted and the changes include more than the company name change, refer to [Checklist for Label or Formulation Amendment](#)

\*Not required for California-only registration

