



## **DEPARTMENT OF PESTICIDE REGULATION PEST MANAGEMENT ADVISORY COMMITTEE (PMAC) CHARTER**

### **Mission/Purpose**

The Pest Management Advisory Committee (Committee) shall assist the Department of Pesticide Regulation (DPR) in identifying, facilitating, and promoting environmentally sound pest management practices and pest management systems. Integrated pest management (IPM) and sustainable pest management (SPM) are defined in statute as follows:

- Food & Agr. Code, § 11401.7. “Integrated pest management” means an ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines and treatments are made with the goal of removing only the target organism. Pest control materials are selected and applied in a manner that minimizes risks to human health, beneficial and nontarget organisms, and the environment.
- Food & Agr. Code, § 11412. “Sustainable pest management” means a holistic, whole system approach applicable to agricultural and other managed ecosystems and urban and rural communities that builds on the concept of integrated pest management to include the wider context of the three sustainability pillars: human health and social equity; environmental protection; and economic vitality.

By design, IPM programs work to solve pest problems while minimizing risks to public health, nontarget organisms, and the environment. Like IPM, SPM works to solve pest problems; however, SPM broadens the concept of IPM to address challenges associated with pest management, including environmental issues, impacts on equity and communities, and economic considerations. The Committee plays a key role in promoting IPM and SPM systems in California through its advisory role in DPR’s SPM Grants Program.

### **Authority**

Pursuant to Food and Agricultural Code section 12536 (FAC 12536), the Director of DPR (Director), by regulation, shall establish a Pest Management Advisory Committee, specifying, as

appropriate, the scope and purpose of its advisory role, membership requirements, and operating procedures. Pursuant to this authority, the Director established the Pest Management Advisory Committee under California Code of Regulations, title 3, section 6256 (3 CCR 6256).

## Objective and Scope of Activity

The Committee shall assist DPR in identifying, facilitating, and promoting pest management practices and IPM and SPM systems that are designed to minimize risk to public health and the environment. Committee activities include, but are not limited to, reviewing applications for pest management grants and recommending to the Director which applications should be funded. The Committee shall meet at least quarterly but may meet more frequently at the request of the chair. The chair may appoint subcommittees as needed to serve in an advisory capacity. Committee members and any subcommittee members shall serve without compensation.

## Composition

As provided in 3 CCR section 6256 (a), the Committee shall consist of the following members:

(1) Six ex officio members, who serve perpetually:

- The Director of the Department of Pesticide Regulation or their designee who shall serve as chair of the Committee.
- The Secretary of the California Department of Food and Agriculture or their designee who shall serve as vice chair.
- The President of the University of California or their designee.
- The Regional Administrator of the United States Environmental Protection Agency Region IX or their designee.
- The Chancellor of the California State University or their designee.
- The President of the California Agricultural Commissioners and Sealers Association or their designee.

(2) The following members shall serve a term of office of three years:

- Five members representing academia and public foundations,
- Six members representing agricultural production,
- Four members representing environmental and public interest groups,
- One member representing farm labor organizations,
- One member representing general public and consumer advocacy,
- One member representing nonagricultural pesticide user groups,
- Two members representing pest control advisers, and

- Four members representing registrants and trade associations.

The members of the Committee shall be appointed by DPR's Director, or their duly authorized designee, and serve at the pleasure of the chair. Vacancies will be filled for any unexpired term of office as appropriate.

## Process

The Committee shall meet quarterly but may meet more frequently if the chair determines that circumstances warrant additional meetings. All meetings will be conducted in accordance with the Bagley-Keene Open Meeting Act (California Government Code, section 11120 et seq.), which requires the Committee to publicly notice their meetings, prepare agendas, accept public testimony, and conduct their meetings in public. Bagley-Keene also places restrictions on remote participation and requires a quorum to hold a meeting and make committee decisions. DPR will coordinate these required administrative tasks and provide process support for the Committee.

All Committee meetings require a quorum to be present to conduct a meeting. A quorum means a majority of voting Committee members. Ex officio members of the Committee, including the chair, are voting Committee Members. As such, Ex officio members of the Committee shall be counted toward determining the number required for quorum and toward whether a quorum is present. Committee members who are present but may not participate in the review and selection process (required recusals) are not counted toward quorum. A meeting must be immediately recessed or adjourned when a quorum is no longer present.

Prior to the Committee's grant application review meeting, DPR staff will email all Committee members and provide attachments that include all eligible grant application materials and other relevant DPR documents.

Committee members must disclose and recuse themselves, and may not score, discuss, or vote on any grant application considered during a Committee meeting if they, or an immediate family member, has a personal or financial interest in any grant application being considered by the Committee. This includes when a Committee member, or their immediate relative, is identified as completing any scope of work task on a grant application, or is identified as a:

- grantee,
- principal investigator,
- key personnel,
- subcontractor, or
- otherwise will receive a direct financial benefit.

Committee members must comply with all laws that govern financial interest conflicts, including the Political Reform Act of 1976, codified at Government Code section 87100, et seq., Government Code section 1090, et seq., and Government Code section 11000.5. When

Committee members are required to disclose a financial interest and recuse themselves from participation, it must appear in the Committee's official record.

Committee members are responsible for reviewing their personal and financial interests before each Committee meeting and determining if their participation on any agenda item could result in a potential public perception of bias. Committee members who identify a potential bias must disclose and may need to recuse themselves from participating in discussion on the item creating the potential bias.

Committee members who have questions about the above participation procedures should contact DPR for guidance.

## Duration

The Committee will be needed on a continuing basis. This charter will remain in effect until revised.

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