2025 M-Z Licensing Renewal Information

For those with last names or business names starting with letters M-Z

* It's time to renew! *



Dates For 2025 Department of Pesticide Regulation Licensing Renewals



Renewal packets mailed out in August.





Mail application to **DPR by October 1 to** receive renewed license/certificate by December 31.



Processing time can take up to 60 days. Packets received after **November 1 may take** more than 60 days.





Why is it Important to Renew Early



Mailing applications by October 1 provides time to address potential issues that can delay your license or certificate renewal.



Submitting your renewal by October will ensure you receive your license in time to allow you to register with the county prior to the New Year.



Avoid late fees or retesting!



Most Common Renewal Issues*



Missing/Incomplete:

- Renewal Form
- Signature
- CE Record Renewal Summary Form (LIC-141, Pg.2)
- Incorrect Fee Amount
- Missing/Incorrect Information on Payment Form
- Missing Updated Medical Certificate (for Manned Pilots)
- Missing Proof of Financial Responsibility (for Business)
- Invalid Qualified Person (for Business)









Always notify DPR immediately of any address or name changes.

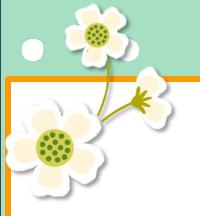
Email: LicenseMail@cdpr.ca.gov



Name and/or address changes must be done in writing. Emailing DPR is the fastest way to update your contact information! For name changes, mail in the Name and Address Change form (PR-PML-002) with name change documents.



Notify DPR as soon as possible of any changes to ensure you get your personalized renewal packet.



Continuing Education



CE must be completed during your valid license period (issue date to expiration).

Submit your CE hours using the DPR CE Record Renewal Summary form (LIC-141, Pg.2) which is in your renewal packet.

Regulations require that license and certificate holders keep CE records for three years. DPR may request copies of your CE course completion certificates.



CE Course Options

Check DPR's Web site for approved courses.

Approved and Pending Continuing Education Classes

The following files are in PDF format.

In-Person Courses

2025 March 2025 September 2025 April 2025 October 2025 November 2025 May 2025 December 2025 June 2025 July 2026 January 2025 August 2026 February

Interactive Online Classes

Non English Language Continuing Education Classes

Webinar/Virtual Courses

2025 March 2025 April 2025 May 2025 June 2025 July 2025 August



AND

Check the Interactive Online Courses link for on-demand courses.







New Tool to Track Your Continuing Education Hours

Licensee Name	туре Туре	Number	Issued or Renewed	Expiration Date	County	Categories	Laws	Aerial	Other	Total
	QAL		1/1/2025	12/31/2026	MERCED	DF	0.00	0.00	0.00	0.00
	QAL		1/1/2025	12/31/2026	LOS ANGELES	AB	0.00	0.00	0.00	0.00
	PCA		1/1/2025	12/31/2026	NIUQAOL NAZ	ABEFG	0.50	0.00	2.00	2.50
	QAL		1/1/2025	12/31/2026	SAN JOAQUIN	D	0.50	0.00	2.00	2.50
			4 11 7 7 7 7 7	43/34/3636	MEDGED	_	0.00	0.00	0.00	0.00



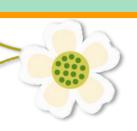
CE hours reported to DPR by course sponsors are now included on the valid license list.



You will see the hours associated with your license/certificate number listed in the columns on the right side of the spreadsheet.



This does not replace the requirement for including the CE Record Renewal Summary form (LIC-141, Pg.2) in the renewal packet when applying to renew your license or certificate.



DPR CE Hours Report



CE hours submitted to DPR by course sponsors are now included on the valid license list.

You can email <u>LicenseMail@cdpr.ca.gov</u> with your license number and full name to request detailed CE course information and hours associated with your license or certificate.

Example:

				Course	s Taken by Individual Re	port						
License Number: ####	###											
License Number	Last Name	First Name	Course Type	Course Id	Course Title	Course Date	Course Location	Sponsor Name	Laws	Aerial	Other	Total
######	BUSCHE	ROSEMARY	IN-PERSON	DPR-4444-25	Almond Day	1/3/2025	Modesto	Sponsor 1	1.5	C	3	4.5
######	BUSCHE	ROSEMARY	WEBINAR/VIRTUAL	DPR-5555-25	Pesticide Safety	1/4/2025	Online	Sponsor 2	2	C	0	2
######	BUSCHE	ROSEMARY	INTERACTIVE ONLINE	DPR-6666-24	Mosquito Control	12/1/2024	Online	Sponsor 3	0	C) 4	4
#####	BUSCHE	ROSEMARY	INTERACTIVE ONLINE	DPR-7777-24	Laws and Regulation	12/2/2024	Online	Sponsor 4	2	C	0	2



CE Summary Form

age 2 of 3							
nstructions (Electronic fillable copies of this form are							
Before the "Continuing Education Course Information" section ordificate/license number. For each approved continuing educations	ion (CE) course completed.	enter the following: title	of course, name of CE				
onsor, DPR course LD: code, location of course, course comp approved courses and obtained during the valid period of your li	conspirentificate Europe CE	hours cannot be carried	Louge to your payt renowal	200			
eriod. You must meet the minimum required CE hours for "Law rify post control aircraft pilots may use oxcess "Aerial" hours to stal number of CE hours you have completed for the current re-	s, and Aenar, it required a wards "Other." In the boxes I sewal nerior! The Continuing	located in the bottom rig s Education Record Ren	ht-hand corner, enter the owal Summary form must be	CE	Hours	Comp	leted
durned with your renewal application. If the information on this se an additional sheet of this form if necessary.	form is incomplete, the proce	essing of your renewal v	vill be delayed.	~			
Do not submit application and fee unless all required CE hour December 31 of your expiration year, you will be required to	s have been completed. If yo	ou fail to complete the n	equired minimum CE hours	(L) 81	р		
erson who violates California's pesticide laws and regulations in misrepresentation with meeting any license requirement is su	scluding making a false or fre	audulent statement, reci	ord, report, or use any fraud	lation	n and		
				Regulations	Application iques (A)		Ε
Applicant Name	Certificates	License Type	Certificate/License Number	and F	hppli	0	onus
		2		Laws a	Aerial Appli Techniques	Other (Total Hours (T)
Continuing Course Education Info	rmation	82		Ľ	AB	ð	Þ
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ocution (City and State)		*					
Course Title		OPR Course LL). Code			-	
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trures Title		OPR Course LL). Code	713	/AV	(0)	(T)
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Course Title		DPR Course II					
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				(L)	(A)	(O)	(T)
Name of CE Sporsor		Course Comple	tion Date	- 4			Ī
ocation (City and State)		0.0000000000000000000000000000000000000					
				11 (1)			-

Per the 2024 regulations, you must submit a Continuing Education Record Renewal Summary form (LIC-141 Pg.2) with your renewal.

Only the DPR approved form will be accepted.

Only DPR approved CE courses can be used for your license or certificate renewal. Any other course codes will delay application processing.

(DPR course code format: DPR-XXXX-XX)



3 Ways to Submit your CE for Renewal

Depending on how many hours are shown on the Valid License List, you have 3 simple ways you can submit CE for your renewal.



Option 1: All required hours listed



Туре	Number	Issued or Renewed	Expiration Date	County	Categories	Laws	Aerial	Other	Total
QAL						4.50	0.00	20.50	25.00

If <u>all</u> of your required hours are shown on the valid license list.

- Write "All Hours Verified" on the <u>CE Record Renewal</u> <u>Summary form (LIC-141, pg 2)</u> and submit it with your renewal application.
- You do not need to fill out the CE record Renewal Summary form in detail.

Option 2: Partial hours listed



Туре	Number	Issued or Renewed	Expiration Date	County	Categories	Laws	Aerial	Other	Total
QAC						3.00	0.00	16.00	19.00

If <u>some</u>, but not all, of your required hours are shown on the valid license list.

• Email <u>LicenseMail@cdpr.ca.gov</u> to request a detailed report of the CE courses DPR has associated with your license/certificate number.

Then self-report any missing courses with all details using the <u>CE Record Renewal Summary form (LIC-141, pg 2)</u>. Submit it with your renewal application.

Option 3: None/Other

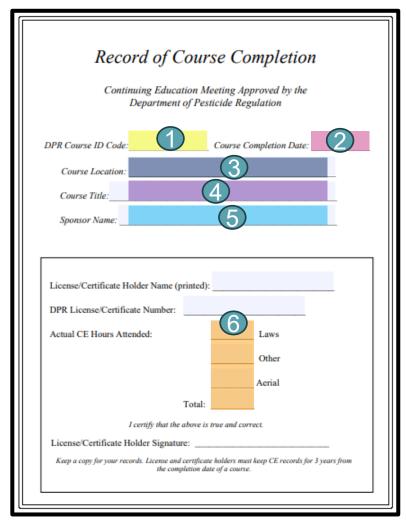


Туре	Number	Issued or Renewed	Expiration Date	County	Categories	Laws	Aerial	Other	Total
PCA						0.00	0.00	0.00	0.00

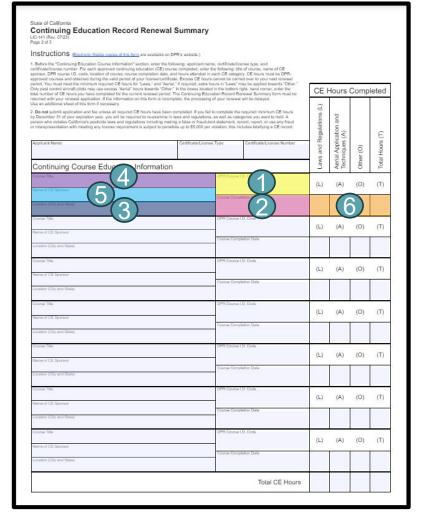
If Option 1 and 2 are not for you.

• Fill out the <u>CE Record Renewal Summary form (LIC-141, pg</u> 2) with details of all approved courses attended to self-report that you meet the CE hours requirement to renew. Submit it with your renewal application.

How to fill out your Continuing Education Record Renewal Summary Form







Example of your Certificate

Continuing Education Record Renewal Summary Form, (LIC-141 Pg.2)

CE Records Must Include the Following:

- 1. License/Certificate Holder's Name
- 2. License/Certificate Number and Type
- 3. DPR Course I.D. Number
- 4. Course Title
- 5. Course Date
- 6. Course Location (City or Online/Webinar)
- 7. Course hours attended for each CE category
- 8. Name of CE sponsor



DPR encourages you to get your CE hours completed early and submit your renewal packet to DPR.

General Information About Continuing Education



It is the responsibility of the license or certificate holder to keep a record of their hours and provide them to DPR at the time of their renewal.





Check DPR's website to confirm which CE courses have been approved. Only DPR-approved courses earn CE credit for your license or certificate renewal.

Check out the <u>many courses available</u> including in-person, webinars and interactive online courses. New courses are added weekly. Many courses are free! Click the link or scan the QR code.



				In	-Pe	rsoı	1 Course	es - Ju	ly 2025				
	Title	Date	Laws	Aerial	Other	Total Hours	City	State	Sponsoring Organization(s)	Contact Information	Open to the Public	Fee	CE Records Submitted
		7/10/2025	0.00	0.00	1.00	1.00	Escondido	CA			Yes	No	No
		7/16/2025	0.00	0.00	1.50	1.50	Santa Rosa	CA			No	No	No
		7/16/2025	4.00	0.00	0.00	4.00	Los Angeles	CA			No	No	No
•		7/17/2025	0.00	0.00	1.50	1.50	Healdsburg	CA			No	No	No
		7/22/2025	3.00	0.00	4.00	7.00	Pomona	CA			Yes	Yes	No
		7/22/2025	6.50	0.00	0.00	6.50	San Francisco	CA			No	No	No



Avoid Retesting!



All CE hours must be completed during your valid license period, or you will have to retest in Laws and Regulations and every category that you need!



If you submit early and DPR finds you are short hours, you may still have time to complete needed CE.



DPR encourages you to include your email address with your application, so we can contact you quickly about any renewal issues!



Excess hours cannot be transferred to the next renewal period.



General Information About Business License Renewal



DPR can only renew a business license if the qualified person (QP) has renewed.



DPR recommends sending the business and the QP renewals at the same time.



You can register with the counties where you work after DPR renews your license.



You cannot operate without a current license and county registration.

Renew early to avoid late fees and stay in business!



How to Check on Your Renewal Status



Want to know if DPR has received your packet? Check your bank account to see if your payment has posted. If it has, we have your packet! If it has been over 60 days since the payment posted, and your license/certificate has not been renewed, please email us at the address below.



To check if you're renewed, go to the <u>valid license list on DPR's</u> <u>website</u>. After you are renewed, your card will be mailed to the address on record.



For any inquiries or receipts, email <u>LicenseMail@cdpr.ca.gov</u>. Please include name of applicant, license number, amount of payment, and date the payment posted to your bank account.

Best Way to Get Information Quickly

Sign up for our <u>email list subscription</u> for important information and updates from DPR about Licensing and CE.

For questions on the Licensing and Certification Program email us at: <u>LicenseMail@cdpr.ca.gov</u>



DPR encourages you to **include your email address** with all correspondence. This will allow us to contact you quickly about any renewal issues.

