IMPORTANT INFORMATION FOR 2026 RENEWAL SEASON

Attention license or certificate holder:

Did you know DPR may already have a list of your completed continuing education (CE) hours due to recent updates to the Certification and Training regulations? CE sponsors are now required to submit attendance records for each course. This renewal season, instead of entering all individual CE courses you've taken on the Continuing Education Record Renewal Summary (LIC-141, page 2), you may be able to rely on the CE hours DPR has associated to your license or certificate number.

To take advantage of this, please first check the Valid License List on our website to verify how many CE hours DPR has on file for your license/certificate. Depending on the number shown, please follow one of the available options below to determine what is needed to complete your CE summary form.

Instructions for completing the Continuing Education Record Renewal Summary form.

Please choose one option:

1. If DPR records show the full number of hours required to renew your license/certificate listed on our website, you do not need to completely fill out the Continuing Education Record Renewal Summary form (LIC-141, page 2). Please write on the form that you have verified your hours on our website and report that you meet the CE hours requirement to renew. Submit it with your renewal application.

2. If DPR records show less than the full amount of hours required to renew your license/certificate listed on our website, please send an email to LicenseMail@cdpr.ca.gov to request a detailed report of the CE courses DPR has associated with your license/certificate number. Any approved courses you attended that are missing from your report must be added to the Continuing Education Record Renewal Summary form (LIC-141, page 2) to self-report that you meet the CE hours requirement to renew. Submit it with your renewal application.

3. The Continuing Education Record Renewal Summary form (LIC-141, page 2) can also be filled out accurately and completely with all approved courses attended to self-report that you meet the CE hours requirement to renew. Submit it with your renewal application.

It is the responsibility of the license or certificate holder to meet all CE requirements for renewal and keep all course completion certificates for 3 years.

If you have any questions about renewing your license or certificate, please contact LicenseMail@cdpr.ca.gov and we will be happy to assist you!

Scan the QR code or check DPR's website and find the first letter of your last name in the dropdown menu under "Valid License List – Reports" to view your accrued CE hours.