

Structural Regulatory Training Information

Date Established March 20, 2007

Enforcement Letter Enclosure to Enforcement Letter, ENF-07-13

Distribution County Agricultural Commissioners

Referrals If you have any questions, please contact Kathleen Boyle, of my staff, at (916) 445-3909; or kboyle@cdpr.ca.gov.

Background The Department of Pesticide Regulation (DPR) in conjunction with the Structural Pest Control Board (SPCB) is required to provide training to county agricultural commissioner (CAC) staffs and other personnel involved in structural pest control investigations and enforcement.

Basic structural training has not been provided since 2003 due to budget constraints.

Attendance Requirements Demand for the 2007 Structural Training program in both locations will exceed available space. Attendees who **cannot attend all three days** are asked to seek training next year and to contact DPR so the training slot can be re-assigned. All attendees, particularly those commuting daily, should plan on staying until completion of each day's training or should give their training slot to someone who can attend the complete training.

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Structural Regulatory Training Information, Continued

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| Northern California Training | Structural Training for Northern California: Country Inn and Suites by Carlson 1300 Chesapeake Terrace Sunnyvale, CA 94089 (408) 747-0999 |
| Hotel weblink | General Hotel Information: http://www.countryinns.com/sunnyvaleca |
| Training dates Northern CA | Dates: Tuesday, April 24; 1pm-5pm. Registration begins at noon. Wednesday, April 25; 8am to 5pm. Thursday, April 26; 8am to 12:00 noon |
| Room rate | Hotel room rate at Country Inn and Suites is \$110/night plus applicable taxes. Rooms are blocked for April 24 and April 25, 2007. |
| Room reservations | Room reservations must be made by April 5 , 2007. Reservations can be made by one of the three options below: 1) Weblink: http://www.countryinns.com/reservation/clearReservation.do?hotelCode=CASUNNYV&promotionalCode=CDPR 2) Phone: (408) 747-0999; ask for “CDPR Seminars” 3) Email: joan.parangan@countryinns.com . Reference CDPR Structural Training |
| Lodging reimbursement | Lodging reimbursement <u>only</u> covers room rate and applicable taxes, individuals are responsible for other charges such as phone calls; pay TV, in-room bar, etc. |
| Map and Directions | Use the General Hotel Information Weblink above or www.mapquest.com for a map and directions to the hotel. |
| Lunch on Day 1 | The hotel restaurant is only open for dinner and there are no eating establishments nearby, so plan accordingly. Meal reimbursement information will be provided separately. |

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Structural Regulatory Training Information, Continued

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| Southern California Training | Structural Training in Southern California: Shiloh Inn Suites Hotel (Pomona Hilltop Suites, not Pomona Hotel) 1301 Temple Avenue Pomona, California 91768 (909) 598-7666 |
| Hotel weblink: | General Hotel Information: http://www.shiloinns.com/California/pomona_hilltop.html |
| Important note | Note* There are two (2) Shiloh Hotels, one across the street from the other. Training and guest rooms are booked in the hotel building that has a Wendy's fast food restaurant at the base of the entrance drive. Do not go to the hotel building with Chevron gas station on same street side. |
| Hotel parking | The hotel entrance and parking garage are difficult to find from Temple Avenue. Take the cobblestone entrance drive (near the Wendy's entrance) up the windy grade and continue past hotel entrance towards back of the hotel into the parking structure. |
| Room rate | Hotel room rate for training attendees is \$84/night plus applicable taxes. Rooms are blocked for May 1 and May 2, 2007. |
| Room reservations | Room reservations <u>must be made</u> by April 14, 2007 . Reservations can be made by one of the three options below: 1) Weblink: http://www.shiloinns.com/California/pomona_hilltop.html (chose Pomona hilltop; not Pomona hotel. The hotel entrance picture posted on the web is of Pomona hotel not Pomona hilltop) 2) Phone: (909) 598-7666; special rate code "pesticide" 3) Email: althea.schaub@shiloinns.com Reference: CDPR Structural Training / "pesticide" |
| Lodging reimbursement | Lodging reimbursement <u>only</u> covers room rate and applicable taxes individuals are responsible for other charges such as phone calls; pay TV, in-room bar, etc. |

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Structural Regulatory Training Information, Continued

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| Training dates Southern CA | Dates: Tuesday, May 1; 1pm-5pm. Registration begins at noon. Wednesday, May 2; 8am to 5pm Thursday, May 3; 8am to 12:00 noon |
| Map and Directions | Use the General Hotel Information Weblink above or www.mapquest.com for a map and directions to the hotel. |
| Lunch on Day 1 | The only eating establishments close to the hotel area are Wendy's, and a sports bar, so plan accordingly. Meal reimbursement information will be provided separately. |
| Demo Day | Demonstration Day on May 2 will necessitate driving to the site; carpooling is encouraged due to parking constraints. |
| What to bring | Attendees are asked to bring the following: <ol style="list-style-type: none">1) Clipboard & Pen2) Flashlight3) Camera (if available)4) Compendium – Laws and Regulations Volume II (for reference)5) Tablet PC with AIRS program if available; only pertains to CAC staff |
| Demonstration Day | Demonstration Day in Northern California will be within walking distance of the hotel. However, in Southern California transport will be required. Sun, temperature, and wind may be factors during Demonstration Day at both locations, so dress accordingly. |
| Travel to Training | County employees are encouraged to carpool in county vehicles to the training sites. In order to provide training within budget, county agricultural commissioners are asked to cover employees' fuel/mileage costs. |
| Enclosure | Exhibit A is a draft summary agenda for both training locations. |
