



Department of Pesticide Regulation



Paul E. Helliker
Director

MEMORANDUM

Gray Davis
Governor
Winston H. Hickox
Secretary, California
Environmental
Protection Agency

TO: Worker Health and Safety Staff

HSM-00003

FROM: Frank Schneider [original signed by F. Schneider]
Associate Environmental Research Scientist
445-4201

DATE: June 1, 2000

SUBJECT: POLICY ON STORAGE AND DISPOSAL OF SAMPLE EXTRACTS
PRODUCED DURING FIELD STUDIES

Sample extracts should be retained by the California Department of Food and Agriculture, Center for Analytical Chemistry, Worker Health and Safety Laboratory (WHS Laboratory) according to the following guidelines:

The principal analytical investigator will obtain approval from the study director prior to disposal of any sample extracts.

For studies conducted under Good Laboratory Practice Standards (GLPS), as referred to in 40 CFR Part 160, sample extracts will be retained five years from study completion. The study director will notify the WHS Laboratory when a study report is complete.

For field studies that are not conducted under GLPS, the study protocol should specify the retention time for sample extracts. If sample extract retention time is not specified in the study protocol, the extracts will be retained for no more than two years from completion of all sample analyses.

The principal analytical investigator may discard fragile specimens (extracted sampling matrices) after extraction unless specified otherwise in the study protocol.

